



South Mountain PTO Meeting Minutes

Date: Tuesday, 10/17/17

Time: Meeting called to order 6:00 PM

Location: South Mountain Library

Attendance: 23 (sign in listed on last page)

Approve Last meeting Minutes:

Officer's Reports:

- **President:** Julia Salzman nominated as PTO president, unanimous approval. Julia proposed scheduled PTO meetings (2nd Tuesday of every month from 6-7 pm) This was brought to motion and approved. New meetings: 11/14, 12/12, 1/9, 2/13, 3/13, 4/10, 5/8
- **Vice President:** OPEN position
- **Treasurer:** Renee Utech was nominated as treasurer, unanimous approval. Savings: \$5569.49 Checking: \$12265.93
Since 9/17 Popcorn collection brought in \$400. Spirit Wear \$1200 was deposited. Exemptions, PTO purchases and reconciliation forms needed to be turned in to do balance process before school starts. It somehow got missed. Renee will try to get this done from last year. \$2,000 needs to be distributed. There is 12 classroom teachers, Part time encore teachers get less money. There is 16 full time, 5 part time. Pam suggested having a 1 year budget (have \$10,000-\$11,000 in the bank) if we file for 501 C we must have that amount in the bank for a year.
- **Secretary:** OPEN position. This position would include taking minutes, possibly handling and updating Facebook and the website. Julia will be admin for FB page and will handle it for now. Deb said Kristi can add tab

and upload forms with current info. Sign up Genius- you can pick time slot, add email addresses (import), best if only 1 person does this because they would have addresses. Add link to FB page? Or get permission to use email. Kathy Creighen will input emails to Sign up Genius.

Principal Report: Deb Heilman thanked last year's helpers for keeping PTO staying afloat. Welcomed all the new faces and appreciates the new attendees.

- Fire Safety Month, Safer coming 10/18/17 to South Mountain
- Collection items for Hurricane Irma/ Peyton Promise leaving Friday, 10/20/17 via 4 semi-trucks
- District adopted Alice (safety mascot in schools)
- Tuesday 11/14 Dr. Lindell and Deb Heilman here to discuss safety in schools either before PTO meeting or following it.

Teacher's Report: none

Committee Reports:

- **Classroom Coordinators:** Abbey Nitzke explained. They work with teachers to request donations for classroom. They collect money and do the shopping. Possible raffle do be done at winter concert. Abbey has the template for this. Each class or the grade will pick the theme for their basket.
- **Spirit Wear:** Katie Mattice was nominated for Spirit Wear coordinator. Approved. Julia suggested doing online Spirit wear sales. Alyssa explained we did try that but wasn't a huge success.
- **Box Tops:** Tina Scharer working with Dana Parlier Pease. Trying to reorganize. Suggestions were using free things that pay back to school. Last year we didn't hit \$1000. Year before were as high as \$1800. Box tops can be brought to each classroom anytime. Will set up a competition between classrooms. This will hopefully motivate students to participate. This will be done 2 times this year. Tina will notify about the contests. Volunteers will collect and tally. The top 3 classes will get a small treat, popsicles possibly. Piles of 50 tops, cut neatly, but not perfectly can be used. App for Box Tops – link to South Mountain using a smart phone. We got just over \$1100 without even promoting it.

- **Hansen's Fundraiser:** Jodi Muschinske is coordinator. Received 40% of sales, Final sales were \$12, 000.
- **Ice Cream Social:** IGA store in Rib Mountain donated ice cream for the social. Tina Sharer reminded group that local businesses are very good about giving donations to school fundraisers.
- **Art To Remember (ATR):** Jodi Muschinske- artwork was sent to Art to Remember. The order forms will show each kids art work on several items that can be ordered online. Should be available for 12/15 Holiday gifts. Last year profit from ATR was \$1375.
- **Book Fair:** Is back on. Kathy Creisher and Dana Parlier Pease will coordinate. Kids can shop the week before the winter concert (12/19). Book Fair open the day of the winter concert (12/19).
- **Popcorn:** Sara Nauman will be coordinator. All profits will go towards PBIS. Money needs to be settled up with Kristi Stroik. Kristi Stroik will head the South Mountain end of purchases for PBIS. Alyssa Schneeberger explained that PBIS needs PTO support to provide items for kids to "shop" for. PBIS did movie night last year to raise funds. Julia suggested local companies contributing?
- **Custom Meats:** Kristin Storm-Sax is coordinator. Last year profit was \$4445. Prior years were bigger profits. Tara Burger asked to keep Opt Out as an option. Tracy Gorzek said online form for pizza said only 80% of opt out goes to school. Pam K said form changed opt out to contribution vs opt out.
- **End of Year Carnival:** coordinator position and committee still OPEN. Will discuss further at next meeting.
- **Family Events:** Coordinator position OPEN. Lego Night, Movie Night, Sledding
- **Friday Folders:** Beth Damp coordinator. Kristin Strom-Sax, Lisa Russell, Sally Medvecz currently doing. Folders are done on Fridays at drop off . If anyone interested in helping contact Beth Damp

New Business: Facebook and Sign up Genius coordinators. Julia will be admin for FB for now. Sign up Genius- you can pick time slot, add email addresses (import), best if only 1 person does this because they would have addresses. Add link to FB page? Or get permission to use email. Kathy Creisher will input

emails to Sign up Genius. Deb said Kristi can add tab and upload forms with current info.

Announcements: none

Next Meeting: Tuesday, November 14 6-7 pm South Mountain Library

Meeting Adjourned at: 8:00 pm

Minutes compiled by: Beth Damp. Notes taken by Tracy Lange

PTO Meeting Attendance

Date: 10/17/17

- Tara Burger
- Traci Leffel
- Julia Salzman
- Kim Thompson
- Anne Young
- Stacey Gusman
- Kristin Storm-Sax
- Deb Heilman
- Tracy Gorzek
- Jodi Muschinske
- Ranae Utech
- Dana Parlier Pease
- Pamela Knezic
- Angie Conklin
- Sally Medvecz
- Katie Mattice
- Kathy Creisher
- Sarah Nauman
- Abbey Nitzke
- Craig Lange
- Tracy Lange
- Tina Scharer
- Alyssa Schneeberger