

MEMORANDUM

WAUSAU SCHOOL DISTRICT

Robert Tess, CSRM
Chief Finance & Business Services Officer
415 Seymour Street
Wausau, WI 54402-0359
Phone: 715-261-0515
E-mail: rtess@wausauschools.org

To: Administrative Team & Secretaries
From: Robert Tess
Date: September 27, 2016
Re: Elementary Recordkeeping Days – No Classes PM

The 2016-2017 school calendar contains Elementary Recordkeeping days where afternoon classes are not in session. Bus arrival times for November 4, January 20, March 24, and June 6 are listed below.

Franklin Elementary School	11:30 a.m.	Maine Elementary School	11:30 a.m.
Grant Elementary School	11:30 a.m.	Rib Mountain Elementary School	11:30 a.m.
G.D. Jones Elementary School No 4K or Early Childhood Classes	11:30 a.m.	Riverview Elementary School No 4K or Early Childhood Classes	11:30 a.m.
Hawthorn Hills Elementary School No 4K or Early Childhood Classes	11:30 a.m.	South Mountain Elementary School	11:30 a.m.
Hewitt-Texas Elementary School	11:30 a.m.	Stettin Elementary School	11:30 a.m.
John Marshall Elementary School	11:30 a.m.	Thomas Jefferson Elementary School No 4K or Early Childhood Classes	11:30 a.m.
Lincoln Elementary School	11:30 a.m.		

Additional information:

- No lunch will be served.
- Parents will need to notify First Student if there is a change in the drop off location, i.e., day care provider, so proper bus arrangements can be made.

If you have any questions, please contact my office at 715-261-0515.

cc: First Student
Metro Ride
Maintenance & Operations Building
School Nutrition Services
Private School Principals
Wausau Child Care, Inc.

YMCA & YWCA
Montessori School of Wausau
Mountain View Montessori
Hmong American Center, Inc.
Captain Benjamin Bliven, Wausau Police Dept.